

VANUATU GOVERNMENT

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Public Notice No. 002/2026

Revised VFSC Document Requirements for Business Licence and VAT Registration

The Department of Customs and Inland Revenue (DCIR) wishes to inform all businesses operating in the Republic of Vanuatu of the recent changes to the documentation requirements for Business Licence and Value Added Tax (VAT) registration, particularly for businesses operating as partnerships and individual (sole proprietor) entities.

The Vanuatu Financial Services Commission (VFSC) and DCIR have come to an agreement that all Business Licence and VAT registration applications submitted as partnerships must now be supported by a Certificate of Partnership issued by the VFSC.

Please note the following requirements:

1. Partnership Businesses

Any business with more than one partner is required to submit only a Certificate of Partnership issued by the VFSC. A Trading Name Certificate is not required, as the trading name is already stated on the Certificate of Partnership.

2. Individual (Sole Proprietor) Businesses

Businesses registered as individuals are required to submit a Trading Name Certificate issued by the VFSC when applying for a Business Licence and/or VAT registration.

All businesses are advised to ensure compliance with these updated requirements to avoid delays in processing applications.

For further information or clarification, please contact the Department of Customs and Inland Revenue via: Email: irtps@vanuatu.gov.vu or Telephone: +678 33090.

The Department appreciates your cooperation and understanding.



Director

Department of Customs and Inland Revenue

Monday, 05 January 2026