Instructions on how to order Customs Sale goods online.
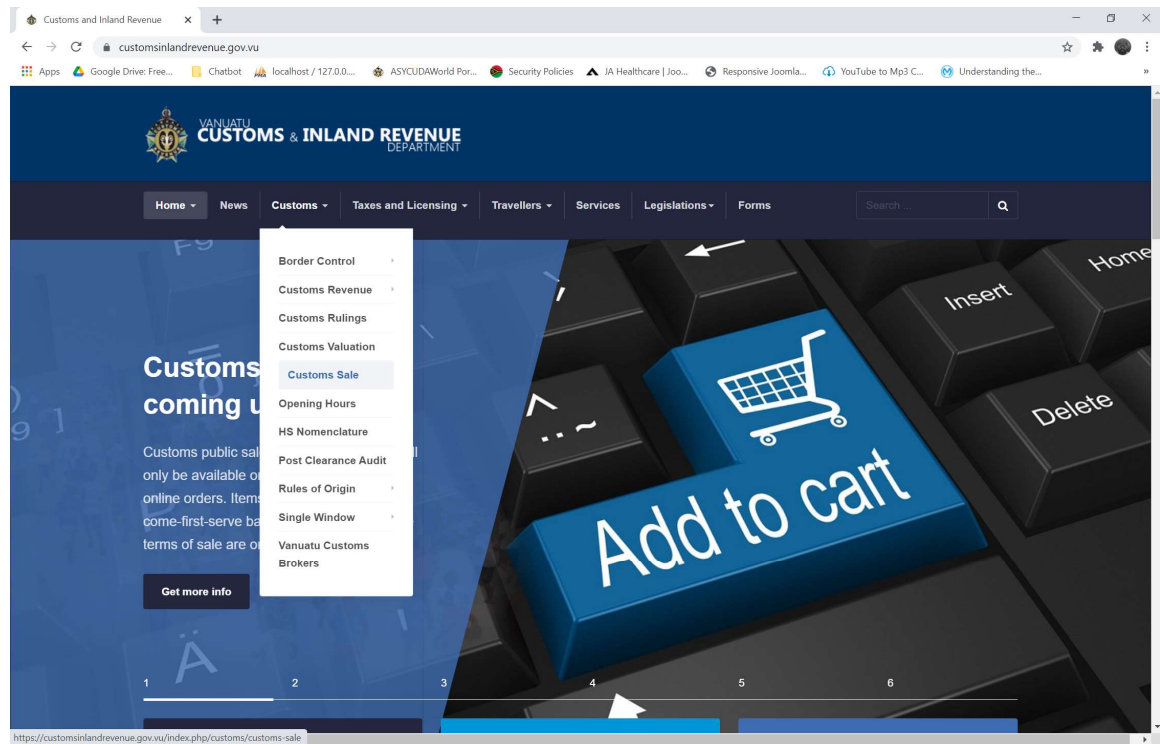
1. Go to the Customs Sale link on the DCIR website:
   https://customsinlandrevenue.gov.vu/index.php/customs/customs-sale

2. Browse through the goods of interest which are based on Lot numbers and office location, (e.g. Lot 1 – VAIRP) *That means the Lot number is 1 and is located at the Vila Airport Customs Office.*

3. Click on anywhere on the Lot you are interested in. *(Notice that the lot is shadowed when selected).*

4. Click on Add to Cart on the following page.

Lot 36 - VAIRP

1 BTL WINE LOBSTER REEF
VT1,000
Add to cart

5. Then click on **Checkout**, just below the item price. *It takes you to another page*

1 BTL WINE LOBSTER REEF
VT1,000
Item added to cart. Checkout
Add to cart
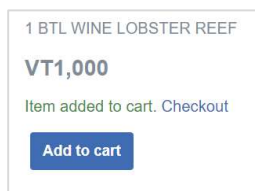
6. You can then click Continue Shopping to go back to the store page or click the **Proceed to Checkout**. *This will take you to the Checkout page.*

Item	Total
Lot 36 - VAIRP X Unit Price VT1,000	VT1,000

Continue Shopping   Update   Empty Cart

Cart totals

Subtotal	VT1,000
Total	VT1,000

Proceed to Checkout

7. If you are a new Customer, click on **Continue** to Register. *If you are already registered, enter your username and password and click **Login**.*

8. On the Registration, enter all the required fields and click **Continue**. *Make sure to add a valid e-mail address.*

9. Click **Continue** on Payment method

10. Then click **Place Order** to confirm your order.

11. Click on **Go to order history** and print your invoice.

12. You may also receive an email confirming your order. *(If you registered with a fake email then you will not receive any email)*

13. Click **Print** icon 🖨 to print your invoice and take it to the Customs cashier at the Port Vila International Airport for payment and collect your Lot item.