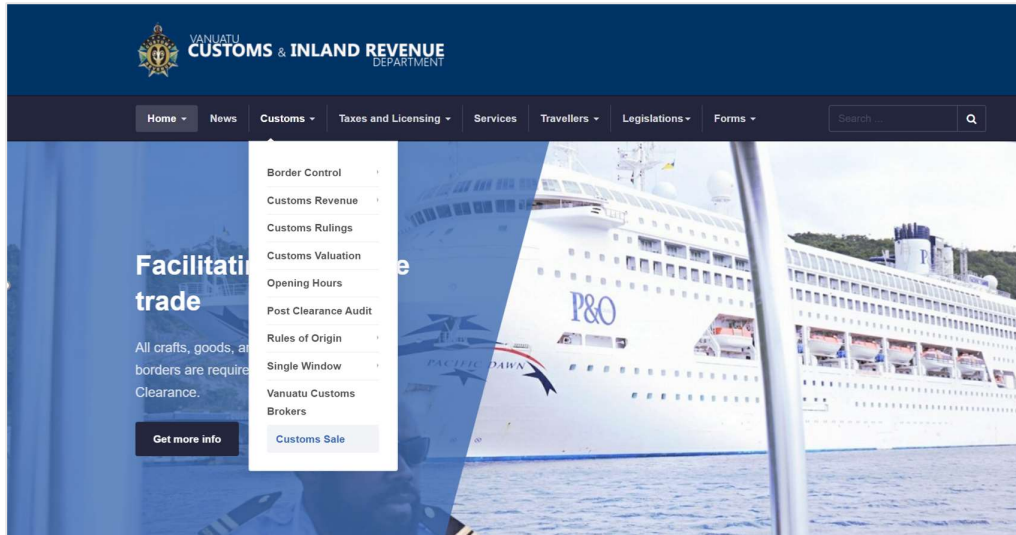


Instructions on how to order Customs Sale goods online.

1. Go to website link:







<https://customsinlandrevenue.gov.vu/index.php/customs/customs-sale>



2. Browse through the goods of interest which are based on Lot numbers and office location, (e.g. Lot 200 VSEA) *That means the Lot number is 200 and is located at the Vila Main Wharf Customs Office.*
3. Click **Order Now** button.



- Click on anywhere on the Lot you are interested in. (Notice that the lot is shadowed when selected).

 <p>Lot 1228 VSEA - Rope Rope VT3,000 Add to cart</p>	 <p>Lot 1229-1232 VSEA - Drill Bit Drill Bit 3 Items VT8,000 Add to cart</p>	 <p>Lot 1233-1237 VSEA - Screw Driver Screw Driver 4 Items VT2,000 Add to cart</p>
 <p>Lot 1238-1263 VSEA - Tie Wire Tie Wire 25 Items VT10,000 Add to cart</p>	 <p>Lot 1264-1266 VSEA - Slip Joint Plier Slip Joint Plier 2 Items VT5,000 Add to cart</p>	 <p>Lot 1267-1273 VSEA - Window net/screen Window net/screen 6 Items VT6,000 Add to cart</p>

- Click on **Add to Cart** to place the item as order.
(You can click on add to cart multiple times if there are more than one lot/item on the one image, for example, Lot 1238-1263 VSEA – Tie Wire)




- Then click on **Checkout**, just below the item photo. It takes you to another page.

Item added to cart. [Checkout](#)

1 [Add to cart](#)

- You can then click Continue Shopping to go back to the store page or click the **Proceed to Checkout**. This will take you to the Checkout page.

Item	Quantity	Total
Lot 28 - VAIRP Unit Price VT5,000	1 	VT5,000

[Continue Shopping](#) [Update](#)

Cart totals

Subtotal	VT5,000
Total	VT5,000

[Proceed to Checkout](#)

8. If you are a new Customer, click on **Continue** to Register. If you are already registered, click **Login**.

Checkout

Checkout Options

New Customer

Checkout Options

Register account

By creating an account you will be able to shop faster, be up to date on an order's status, and keep track of the orders you have previously made.

Continue

Returning Customer

Username

cirweb

Password

.....

Login

[Forgot your password](#)

Account & Billing Details

Payment Method

Confirm order

9. On the Registration, enter all the required fields and click **Continue**. *Make sure to add a valid e-mail address so that the invoice can be send to your e-mail.

Account & Billing Details

*First name	John	*Address Line 1	162A Edmonton Road
*Last name	Brown	Address Line 2	
*Email	jbrown@gmail.com	*City	Port Vila
Phone		*Country	Vanuatu
*Mobile	0210569464		

Set Password

*Enter password

.....

*Confirm Password

.....

Continue

10. Select **Continue** on Payment method

Select a payment method

Cash on Delivery

Customer Note

By placing the order, you agree to our Terms and conditions

Continue

11. Then click **Place Order** to confirm your order.

Order summary

Item	Quantity	Total
Lot 28 - VAIRP Unit Price VT5,000	1	VT5,000
	Subtotal	VT5,000
	Total	VT5,000

Payment method

Cash on Delivery

Place order

12. You can then Click on **Go to order history** to check your order.

Checkout Results

[Go to order history](#)

13. You will also receive an email confirming your order. *(If you registered with a fake email then you will not receive any confirmation of order on email)*

CIRICT

To John Brown

[↩ Reply](#)
[↩ Reply All](#)
[→ Forward](#)
⋮

Wed 8/5/2020 3:53 PM

i If there are problems with how this message is displayed, click here to view it in a web browser.

Hello John Brown , we thank you for placing an order with Customs and Inland Revenue. Your Order ID is:15966031131. We have now started processing your order. The details of your order are as follows:

<p>Order Information</p> <p>Order ID: 15966031131</p> <p>Invoice Number: 1</p> <p>Date: 2020-08-05 04:51:53</p> <p>Order Amount: VT4,000</p> <p>Order Status: Pending</p>	<p>Customer Information</p> <p>John Brown</p> <p>162A Edmonton Road</p> <p>Auckland,</p> <p>Vanuatu</p> <p>7614047</p>
<p>Payment Information</p> <p>Payment Type: Cash on Delivery</p>	<p>Shipping Information</p> <p>,</p> <p>Vanuatu</p>

Order summary

Item	Quantity	Total
Lot 20 - VAIRP Unit Price VT4,000	1	VT4,000
Subtotal		VT4,000
Total		VT4,000

For any queries and details please get in touch with us. We will be glad to be of service. You can also view the order details by visiting

14. Print your invoice and take it to the Customs cashier at the Vila Main Wharf for payment and collect your order.

15. However, you can also print the invoice from your profile. Click Print icon to print your invoice and take it to the Customs cashier at the Port Vila International Airport for payment and collect your Lot item.

16. If you do not make any payments within 24 hours, your order will be cancelled and you will be notified by e-mail with order status changed to Cancelled.

Order Status: Cancelled

The End